

Town of Upper Island Cove
P.O. Box 149
Upper Island Cove, Newfoundland A1A 4E0
Tel: 589 - 2508 Fax: 589 - 2522

APPLICATION FOR A DEVELOPMENT PERMIT	File Number: Date Received:
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Check all applicable boxes. Provide descriptions and sketches where required. Note that additional information may be requested later. If the application has to be referred to provincial or federal government departments or agencies, the applicant must undertake these referrals. The Town will inform the applicant of any referrals that must be made. Council will approve, refuse, or grant outline planning permission (approval-in-principle) with respect to the proposed development no later than 8 weeks after the date of receipt of this application, unless an extension is agreed upon. If not, the application will be considered refused. Approval will not be granted if the proposed development does not conform with the Town's Municipal Plan and Development Regulations. These can be viewed at the Town Clerk's office. This application will not be accepted if it has not been signed by the applicant or if the application fee has not been submitted with it. A decision of Council concerning this application can be appealed.

Applicant's Name:	Mailing Address:
Phone Number(s):	

<p>1. Permission is requested to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> construct a building <input type="checkbox"/> alter or enlarge an existing building <input type="checkbox"/> establish a mobile or prefabricated home <input type="checkbox"/> erect a sign or advertisement <input type="checkbox"/> subdivide land <input type="checkbox"/> operate a gravel pit or quarry <input type="checkbox"/> clear land <input type="checkbox"/> develop land in some other way 	<p>to be used for:</p> <ul style="list-style-type: none"> <input type="checkbox"/> single family residence <input type="checkbox"/> cabin or cottage <input type="checkbox"/> shed <input type="checkbox"/> residential garage <input type="checkbox"/> multi-unit residence <input type="checkbox"/> commercial (shop, office, etc.) <input type="checkbox"/> industrial (sawmill, commercial garage, warehouse, etc.) <input type="checkbox"/> agriculture <input type="checkbox"/> forestry <input type="checkbox"/> outdoor recreation <input type="checkbox"/> public utility <input type="checkbox"/> other
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If the items checked above do not adequately describe the proposed development please provide further detail:

2. If the development involves the construction or alteration of a building, please check any boxes that apply:

Foundation:	<input type="checkbox"/> concrete	<input type="checkbox"/> wood	<input type="checkbox"/> block	<input type="checkbox"/> pillars
Basement:	<input type="checkbox"/> full size	<input type="checkbox"/> half	<input type="checkbox"/> crawl space	<input type="checkbox"/> no basement
Siding type:	<input type="checkbox"/> narrow	<input type="checkbox"/> wide		
Siding material:	<input type="checkbox"/> vinyl	<input type="checkbox"/> aluminum	<input type="checkbox"/> clapboard	
Windows:	<input type="checkbox"/> casement	<input type="checkbox"/> glider	<input type="checkbox"/> double hung	<input type="checkbox"/> awning
Roof:	<input type="checkbox"/> peak	<input type="checkbox"/> cottage	<input type="checkbox"/> Cape Cod	<input type="checkbox"/> A frame
	<input type="checkbox"/> barn	<input type="checkbox"/> hip	<input type="checkbox"/> other:	<input type="checkbox"/> salt box
Number of Stories:	<input type="checkbox"/> one	<input type="checkbox"/> two	<input type="checkbox"/> three	<input type="checkbox"/> split level
	<input type="checkbox"/> other ()			

3. If the site of the proposed development is already being used please describe what the land and any buildings on it are being used for. If it is vacant, generally describe the land (forest, bog, clear, etc.):

4. Does the site front on a road maintained by the Town?

Yes Name the road: _____

No Describe how access is to be provided and give the length of any access road to be constructed:

5. a) Will the proposed development require a water supply? Yes No

How will water be supplied?

town water supply system
 private well
 other: _____

b) Will the proposed development require a means of sewage disposal? Yes No

How are sewage services to be provided?

town sewage system
 on-site septic tank and disposal field
 other: _____

Note: Private water and/or sewer systems will require approval from the Department of Health, Bay Roberts.

6. What is land within 30m (100 feet) of the site of the proposed development being used for? If it is not being used provide a general description (forest, bog, pond, etc.).

North _____

South _____

East _____

West _____

7. Submit with this application a sketch of the layout of the proposed development, showing property lines, the location of this site with respect to nearby public roads and the position of buildings to be constructed. Provide measurements of the size of buildings and their distance from public roads. It would be desirable to also show this on a topographic map and/or a Land Use Zoning map. If the land has been surveyed, please provide a copy of the survey. Additional, or more detailed, plans and/or architectural drawings may be required.

8. If you will be using a contractor to undertake the proposed development, provide their name, address and phone number: _____

IMPORTANT. PLEASE READ AND SIGN.

I am aware that this form is for application purposes only and that anyone who starts any development before receiving written permission to do so from the Town may be subject to a fine. Only the kind of development described on this application form is to be undertaken and only at the site indicated. If I wish to use the site for any other purpose, I am aware that another application must first be submitted. If the land to which this application pertains is Crown Land, or land that I am not the sole owner of, I am aware that approval of this application by the Town does not mean I can develop without also obtaining permission from the Department of Natural Resources or other land owners. I am aware that I am responsible for obtaining any permits from other government departments or for referring this proposal for review to government departments or agencies that the Town informs me of; and that I must provide copies of responses of such referrals to the Town. I am aware that the Town will not grant permission to develop if this proposal does not comply with policies of its Municipal Plan; requirements of its Development Regulations or other requirements of provincial or federal governments. If permission is granted, all applicable federal, provincial and municipal requirements and regulations will be conformed with. No information that could affect a decision to approve or refuse this application has been deliberately withheld or purposely submitted incorrectly by me.

Signature of Applicant: _____

Date: _____